



AGENDA
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, January 31, 2006
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD OF DIRECTORS**
Chair John Britton; Vice Chair David Davis; Secretary Brian Fahnestock; Director Logan Green, Director Dick Weinberg
- 3. REPORT REGARDING POSTING OF AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES (Attachment- action may be taken)**
The Board will be asked to waive the reading of and approve the draft minutes for the meeting of January 17, 2006.
- 5. CASH REPORT (Attachment- action may be taken)**
The Board will be asked to review the cash report from January 10, 2006, through January 23, 2006.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
- 7. SELECTION PROCESS FOR FEDERAL SECTION 5307 PROJECTS (Attachment- Action may be taken)**
The Board will be asked to approve a new annual selection process for Section 5307 projects.
- 8. DRAFT FINANCIALS (Attachment- No action will be taken)**
The Board will review draft 6-month financial statements and cash requirements.

9. GENERAL MANAGER REPORT

- a) Measure D
- b) Clean Air Express update
- c) Other

10. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

**11. RECESS TO CLOSED SESSION- CONFERENCE WITH LABOR NEGOTIATORS
(Section 54957.6) (Action may be taken)**

SBMTD designated representatives: MTD Board of Directors

SBMTD unrepresented employees: all staff positions

12. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES
of the
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, January 17, 2006
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

DIRECTORS PRESENT:

John Britton, Chair, David Davis, Vice Chair, Brian Fahnestock, Secretary, Dick Weinberg, Director

DIRECTOR NOT PRESENT:

Logan Green, Director

MTD EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Jerry Estrada, Assistant GM/Controller, Tiara Lakey, Executive Assistant to the Board and the General Manager, Steve Maas, Manager of Strategic Planning and Compliance, Gabriel Garcia, HR & Risk Manager, David Damiano, Manager of Transit Development & Community Relations

OTHERS PRESENT:

Helene Schneider, City of Santa Barbara Councilmember/Council Liaison

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:36 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

All members were present, with the exception of Director Green.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website and mailed to the media of general circulation on January 13, 2006.

At this time, Chair Britton introduced Helene Schneider, City of Santa Barbara Councilmember and announced that she has been appointed as the Council's Liaison to MTD.

4. APPROVAL OF PRIOR MINUTES

Director Weinberg moved to waive the reading of and approve the minutes for the meeting of January 3, 2006. Vice Chair Davis seconded the motion. The motion passed unanimously.

5. CASH REPORTS

Director Fahnestock moved to approve the cash report for December 27, 2005, through January 9, 2006. Vice Chair Davis seconded the motion. The motion passed unanimously. There was a discussion regarding MTD's cash flow projections and it was agreed that these projections would be presented to the Finance Committee each quarter.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment made.

7. INDEMNIFICATION

Vice Chair Davis noted that the agenda should have stated that the Finance Committee would present their recommendation today, not the External Affairs Committee.

The Finance Committee members and the General Manager presented the Board with the following recommendation for establishing a policy at MTD regarding indemnification of consultants:

- MTD's Procurement Officer will, on a case by case basis make the determination to offer the option of indemnification to all bidders, if appropriate for the services requested and with the consent of the General Manager.

Vice Chair Davis moved to approve the policy as outlined. Director Weinberg seconded the motion. The motion passed unanimously.

8. GENERAL MANAGER REPORT

The General Manager reported that she and Director Weinberg had attended the Santa Barbara County Association of Government's (SBCAG) Executive Committee meeting. The meeting focused on the expenditure plan for Measure D. The plan included "A" and "B" portions. She noted that there was no public comment allowed at any time during that meeting.

The General Manager announced that SBCAG's Board would meet this Thursday in Santa Maria to discuss the plan further.

After a discussion regarding the plan and concerns relating to the unbalanced, split ("A" & "B") portions and the effect it may have on the outcome of Measure D, Vice Chair Davis made a motion to instruct staff to write to SBCAG's Board again. This letter, signed by Chair Britton would then be presented to SBCAG's Board at the upcoming meeting, with the following recommendations:

- The plan for Measure D should be a single, consolidated measure.
- The plan should be simplified, so that the public can understand it.
- The plan needs to be balanced.
- The plan needs to include transit as a direct recipient of funds.

Chair Britton seconded the motion. The motion passed unanimously.

The General Manager reported that the information and the recommendation of the Enhanced Transit Subcommittee was presented to the City of Santa Barbara's Downtown Parking Committee (DPC) this past week. Following that presentation, the DPC voted to forward a recommendation supporting the Enhanced Transit Subcommittee's recommendation to the Santa Barbara City Council. The recommendation includes funding from the MyRide program and other sources for the following enhancements to Lines 1 & 2 and Lines 6 & 11 or the Line #3. Per the DPC's request, the recommendation would include continuing the 10-ride bus pass program for downtown employees and also requested that the annual inflation rate for the funding be set no higher than 3%.

The General Manager added that another item to consider is that MTD may need to purchase 6 new buses or refurbish 6 of its existing buses, to accommodate these enhancements, as required by the California Air Resources Board (CARB). She noted that she would meet with the City of Santa Barbara's Transportation Manager, Browning Allen to discuss this further.

Vice Chair Davis commented that staff should take informal discussions regarding the Lines 6 & 11 to the County of Santa Barbara and the City of Goleta, while the momentum from the Enhanced Transit Subcommittee meetings is still in place. Councilmember Schneider commented that it would be helpful to have passengers from Goleta or the University of California Santa Barbara (UCSB), who are in support the proposed enhancements, present at the Council meetings.

The General Manager reported that MTD had recently been notified of a complaint regarding concerns related to construction of a new bus stop in Montecito. The complaint was received by Supervisor Carbajal's office, which notified the County of Santa Barbara's Public Works Department and MTD. The County of Santa Barbara is putting in this bus stop and after a thorough review; Public Works has deemed it a safe location.

The General Manager announced that Santa Barbara Sunrise Rotary Club will purchase one of MTD's retired buses and it will be sent to an orphanage in Mexico. She noted that Sunrise Rotary will hold some events to raise funds for the purchase of the bus and added that this is the third MTD bus to retire in Mexico.

The General Manager reported that discussions with Traffic Solutions and North County transit providers are ongoing in regards to the Clean Air Express service. She added that the meetings have been very positive.

The General Manager informed the Board that she would be attending an American Public Transportation Association (APTA) Transit CEO's Seminar in Long Beach during the next regular scheduled Board meeting of January 31, 2006. Jerry Estrada, Assistant GM/Controller will be present for the Board meeting that day.

MTD's next televised, evening Board meeting was confirmed for Wednesday, February 15, 2006, at 5:30 PM. Vice Chair Davis reported to Chair Britton that he would be late for that meeting due to another meeting he would be attending.

9. OTHER BUSINESS AND COMMITTEE REPORTS

Chair Britton reported that the Finance Committee had met to discuss the matter of a MTD policy for indemnification of consultants.

At this time Chair Britton stated that the Board would recess to closed session regarding the following items:

10. CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Section 54956.9 (b))

One case relating to: Concerns of threatened enforcement by the DA's office concerning the grading permit and contamination at Calle Real

Upon returning from closed session, Chair Britton reported that because of MTD's failure to adhere to all permit conditions, the District Attorney's (DA) office threatened civil enforcement action. MTD has agreed to resolve the matter, in coordination with the DA's office by paying a fine of \$10,000 plus a \$320 filing fee.

11. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Section 54956.9 (a))

Two cases: Gwen Kennedy vs. MTD
Sinforosa Leon vs. MTD

Upon returning from closed session, Chair Britton reported that the Board instructed staff to continue negotiations with regards to these two cases.

12. RECESS TO CLOSED SESSION- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6)

SBMTD designated representatives: MTD Board of Directors
SBMTD unrepresented employees: all staff positions

Upon returning from closed session, Chair Britton reported that the Board had taken no action and instructed staff to place this item on the next agenda.

13. RECESS TO CLOSED SESSION- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6)

SBMTD designated representatives: MTD Board of Directors
SBMTD unrepresented employee: General Manager

Upon returning from closed session, Chair Britton reported that the Board had taken no action and instructed staff to place this item on a future agenda.

14. ADJOURNMENT

The meeting adjourned at 10:48 AM.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of January 31, 2006
For the Period January 10, 2006 through January 23, 2006

MONEY MARKET

Beginning Balance January 10, 2006 **\$3,606,155.29**

SB-325 (LTF)	463,686.79	
Passenger Fares	128,031.19	
Accounts Receivable	66,350.13	
Interest Income Aug-Sept	2,948.27	
Miscellaneous	954.30	
Property Tax Revenue	357.25	
Advertising & Prepaid	40.08	
Total Deposits		662,368.01

Bank Fee - Dec 05	(4,455.01)	
ACH Pensions Transfer	(10,725.85)	
WC Trf - Dec 05	(33,150.23)	
ACH Tax Deposit	(100,446.96)	
Payroll Transfer	(243,025.18)	
Operations Transfer	(389,446.74)	
Total Disbursements		(781,249.97)

Ending Balance **\$3,487,273.33**

Total Cash and Investments as of January 23, 2006: **\$3,487,273.33**

COMPOSITION OF CASH BALANCE

Working Capital	2,201,492.16	
WC / Liability Reserves	1,285,781.17	
Total Cash Balance		\$3,487,273.33

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts**

Date	Company	Description	Amount
1/4/2006	County of Santa Barbara	Passes/Token Sales	2,125.00
1/11/2006	City of SB - Downtown Parking	My Ride Program	50,000.00
1/11/2006	Cottage Hospital	Passes/Token Sales	6,100.00
1/12/2006	Calles, Gilbert & Leandra	Health Insurance - Retiree	398.64
1/19/2006	Raytheon Systems Company	Passes/Token Sales	3,000.00
1/19/2006	Raytheon Systems Company	Passes/Token Sales	500.00
1/23/2006	City of SB - Passes/Tokens	Passes/Token Sales	1,978.00
1/23/2006	City of SB Waterfront Department	Wharf Woody Shuttle - Dec 2005	2,248.49
Total Accounts Receivable Paid During Period			\$66,350.13

Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
82661	1/11/2006	FISHER, SHERRIE	REIMBURSEMENT/PER DIEM	220.00	
82662	1/12/2006	ALLIED WASTE SERVICES #910	CONTAINER-DISPOSAL FEE	34.00	
82663	1/12/2006	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	270.00	
82664	1/12/2006	BATTERY SYSTEMS OF OXNARD	BUS PARTS	656.44	
82665	1/12/2006	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	605.00	
82666	1/12/2006	BAY ALARM COMPANY	CONTRACT MAINT	159.00	
82667	1/12/2006	BLACK GOLD INDUSTRIES	OIL/ATF RECYCLING	1,580.00	
82668	1/12/2006	BNS ELECTRONICS, INC.	GIB. SITE RENTAL	455.18	
82669	1/12/2006	BOMAR SECURITY &	SECURITY SERVICES	4,584.83	
82670	1/12/2006	BP WEST COAST PRODUCTS LLC.	FUEL	83,422.82	
82671	1/12/2006	BRIAN NOON, INC.	B&G REPAIRS & SUPPLIES	246.39	
82672	1/12/2006	BUENA TOOLS, INC.	BUS STOP/B&G REPAIRS & SUPPLIES	368.93	
82673	1/12/2006	BURNS, PAUL D.	CASH FARE REFUND	20.45	V
82674	1/12/2006	CALIFORNIA ELECTRIC SUPPLY,	BUS PARTS & SHOP SUPPLIES	911.16	
82675	1/12/2006	CAL-STATE RENT A FENCE	FENCE RENTAL	175.53	
82676	1/12/2006	CAR PARTS OF SANTA BARBARA	SV/BUS PARTS & SUPPLIES	225.78	
82677	1/12/2006	C&R REPROGRAPHICS	EE RELATIONS	381.44	
82678	1/12/2006	CHARMAN ENTERPRISES, INC.	ELECTRIC BUS LIGHTS	125.00	
82679	1/12/2006	CENTRAL COAST CIRCULATION,	BUS BOOK DISTRIBUTION	425.00	
82680	1/12/2006	CHANNEL CITY ENGINEERING DBA	SHOP EQUIPMENT REPAIRS	250.00	
82681	1/12/2006	COAST DRIVELINE AND GEAR, INC.	BUS PARTS	1,750.12	
82682	1/12/2006	CHK AMERICA INC.	SCHEDULE INFO & SYSTEM MAP	7,370.10	
82683	1/12/2006	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	405.88	
82684	1/12/2006	CINTAS	FIRST AID SUPPLIES	413.31	
82685	1/12/2006	COAST TRUCK PARTS, INC.	BUS PARTS	771.52	
82686	1/12/2006	CUMMINS CAL PACIFIC LLC	BUS PARTS	434.64	
82687	1/12/2006	CUMULUS BROADCASTING, INC.	MEDIA AD	800.00	
82688	1/12/2006	CREATIVE PROMOTIONAL	EMPLOYEE RELATION	203.24	
82689	1/12/2006	COVERALL OF MID-STATE CALIF.	JANITORIAL SUPPLIES/SERVICE	2,484.04	
82690	1/12/2006	DAVID D. DAVIS JR.	DIRECTOR FEES	35.00	
82691	1/12/2006	DONS INDUSTRIAL, INC.	BUS PARTS/SHOP SUPPLIES	86.95	
82692	1/12/2006	DOWNTOWN ORGANIZATION, INC.	FEES	80.00	
82693	1/12/2006	DR. SECORD'S PARTY	RETIREMENT PARTY	210.00	
82694	1/12/2006	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	29,764.42	
82695	1/12/2006	EBUS, INC.	BUS PARTS	656.69	
82696	1/12/2006	ELECTRONIC DATA MAGNETICS,	BUS PASS ENCODING	2,979.64	
82697	1/12/2006	EVERSHADE PROFESSIONAL	STEAM CLEANING BUS STOPS	455.00	

Check	Date	Company	Description	Amount	Voids
82698	1/12/2006	FAST UNDERCAR	EV BUS PARTS	4.70	
82699	1/12/2006	FISHER, SHERRIE	REIMBURSEMENT/PER DIEM	60.00	
82700	1/12/2006	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	1,377.10	
82701	1/12/2006	GILLIG CORPORATION	BUS PARTS	658.31	
82702	1/12/2006	GOLETA WATER DISTRICT	UTILITIES	41.81	
82703	1/12/2006	GRAYBAR ELECTRIC COMPANY,	BUS WASH PARTS	46.61	
82704	1/12/2006	PAUL GRIFFITH	EV PROGRAM CONSULTATION	4,633.71	
82705	1/12/2006	HASCH, LIZ	REIMBURSEMENT	79.38	
82706	1/12/2006	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	152.95	
82707	1/12/2006	H. G. PETERSEN FAMILY	PARKING FOR VALLEY BUSES	100.00	
82708	1/12/2006	HILLYARD	SHOP SUPPLIES	174.76	
82710	1/12/2006	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	397.11	
82711	1/12/2006	HOWIE ENTERPRISES DBA	REPAIRS ON LUMINATORS	775.00	
82712	1/12/2006	INTERCOM TECHNOLOGIES DBA	EV/CHARGER REPAIRS	1,709.60	
82713	1/12/2006	INTERLAND, INC.	WEBSITE HOST	50.00	
82714	1/12/2006	INTERNAL REVENUE SERVICE	TAX PENALTY	1,270.35	
82715	1/12/2006	J&A EXPRESS ELECTRIC MOTOR	BUS PARTS	6,441.07	
82716	1/12/2006	JANEK CORP	BUS PARTS	2,505.19	
82717	1/12/2006	JERRY THE PLUMBER, INC	PLUMBING	124.48	
82718	1/12/2006	J n L GLASS INC.	REPLACE BUS WINDOWS	215.00	
82719	1/12/2006	KIMBALL MIDWEST	SHOP SUPPLIES	633.87	
82720	1/12/2006	KSBY - TV DBA	MEDIA AD	819.00	
82721	1/12/2006	LARA'S AUTO REPAIR DBA	TURN BRAKE DRUMS	50.00	
82722	1/12/2006	MAAS, STEVE	REIMBURSEMENT	87.75	
82723	1/12/2006	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	93.00	
82724	1/12/2006	MASTER DISTRIBUTORS	BUS PARTS	244.61	
82725	1/12/2006	MC CORMIX CORP. (OIL)	LUBRICANTS	638.04	
82726	1/12/2006	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,041.15	
82727	1/12/2006	MIKE CUEVAS GARDENING	LANDSCAPE MAINTENANCE SERVICE	572.00	
82728	1/12/2006	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	42.00	
82729	1/12/2006	MILPAS RENTAL INC.	EQUIPMENT RENTAL	143.14	
82730	1/12/2006	MISSION LINEN SUPPLY	UNIFORM & LINEN SERVICE	3,112.79	
82731	1/12/2006	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	442.83	
82732	1/12/2006	MORSE, DAVID	PER DIEM	60.00	
82733	1/12/2006	MUZICRAFT	TC CONTRACT MAINTENANCE	38.00	
82734	1/12/2006	NATIONAL AUTO BODY & PAINT	BUS REPAIRS	1,231.90	
82735	1/12/2006	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,192.03	
82736	1/12/2006	ON THE WALL ADVERTISING,	SCREEN ADS	1,407.50	
82737	1/12/2006	PACIFIC LIFT & EQUIPMENT CO.	PARTS REPAIR	560.64	
82738	1/12/2006	PETTY CASH- LAKEY, TIARA	MISC. PURCHASES	474.58	

Check	Date	Company	Description	Amount	Voids
82739	1/12/2006	PLATINUM PLUS FOR BUSINESS	MISC. CREDIT CARD CHARGES	4,435.80	
82740	1/12/2006	POINDEXTER, CAREY	REFUND - HEALTH INSURANCE	364.00	
82741	1/12/2006	BANC OF AMERICA	COPIER LEASE	214.82	
82742	1/12/2006	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	104.38	
82743	1/12/2006	PRINTING IMPRESSIONS DBA	PRINTING SERVICES	313.96	
82744	1/12/2006	RECARO NORTH AMERICA	BUS PARTS	354.58	
82745	1/12/2006	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	103.75	
82746	1/12/2006	RICON CORPORATION	BUS PARTS	115.20	
82747	1/12/2006	SB INDEPENDENT INC.	MEDIA AD	755.00	
82748	1/12/2006	SMITTY'S TOWING SERVICE (DBA)	TOWING SERVICES	350.00	
82749	1/12/2006	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	5,378.46	
82750	1/12/2006	SM TIRE, CORP.	BUS TIRE MOUNTING	599.74	
82751	1/12/2006	SMART & FINAL	OFFICE SUPPLIES	132.59	
82752	1/12/2006	SO. CAL. EDISON CO.	UTILITIES	1,335.20	
82753	1/12/2006	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	56.94	
82754	1/12/2006	SB CHRYSLER PLYMOUTH JEEP	SERVICE VEHICLE PARTS/REPAIRS	2,961.12	
82755	1/12/2006	SB	LAFCO BUDGET PRO RATA SHARE	6,305.59	
82756	1/12/2006	TELCOM, INC.	RADIO INSTALLATION & SERVS.	2,728.80	
82757	1/12/2006	TEAMSTERS PENSION TRUST	UNION PENSION	62,607.47	
82758	1/12/2006	UNISOURCE MAINT SUPPLY	BUS CLEANING & SHOP SUPPLIES	392.66	
82760	1/12/2006	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,671.39	
82761	1/12/2006	VALLEY POWER SYSTEMS, INC.	BUS PARTS	498.80	
82762	1/12/2006	WESTERN STATES TRANSMISSIONS	BUS PARTS	5,982.77	
82763	1/12/2006	WILSON PRINTING INC.	PRINTING SERVICES	969.74	
82764	1/12/2006	WORKER'S COMPENSATION	PROFFESIONAL SERVICES	8,250.00	
82765	1/12/2006	WURTH USA WEST INC.	SHOP SUPPLIES	1,358.11	
82766	1/18/2006	County of Santa Barbara	SETTLEMENT	10,000.00	
82767	1/18/2006	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	282.75	
82768	1/18/2006	Keith L. Barker/Gwen Kennedy	SETTLEMENT	403.11	
82769	1/18/2006	Superior Court of SB County	SETTLEMENT	320.00	
82770	1/18/2006	TEAMSTERS MISC. SECURITY	UNION MEDICAL/DENTAL	67,920.00	
82771	1/19/2006	Keith L. Barker/Gwen Kennedy	SETTLEMENT	1,734.42	V
82772	1/19/2006	Keith L. Barker/Gwen Kennedy	SETTLEMENT	1,734.42	
82773	1/20/2006	AT&T	TELEPHONES	72.72	
82774	1/20/2006	CLEAR CHANNEL SANTA	MEDIA AD	630.00	
82775	1/20/2006	CONTRA COSTA	PR RELATED	435.00	
82776	1/20/2006	DEPARTMENT OF CHILD SUPPORT	PR RELATED	239.08	
82777	1/20/2006	DEAILE, MARY	PR RELATED	106.15	
82778	1/20/2006	DISTRICT ATTORNEY-S.B.	PR RELATED	1,265.04	
82779	1/20/2006	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	

Check	Date	Company	Description	Amount	Voids
82780	1/20/2006	PAUL GRIFFITH	EV PROGRAM CONSULTATION	4,259.93	
82781	1/20/2006	UNITED STATES TREASURY - IRS	PR RELATED	438.47	
82782	1/20/2006	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	
82783	1/20/2006	OTTIERI, ANN BRADY	PR RELATED	576.92	
82784	1/20/2006	ROCHA, SUZANNE	PR RELATED	406.08	
82785	1/20/2006	SANTA BARBARA BANK & TRUST	PR DEDUCTION	74.67	
82786	1/20/2006	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,698.00	
82787	1/20/2006	SO. CAL. EDISON CO.	UTILITIES	3,997.46	
82788	1/20/2006	SOUTHERN CALIFORNIA GAS	UTILITIES	1,322.43	
82789	1/20/2006	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	259.00	
82790	1/20/2006	UNITED WAY OF SB	PR DEDUCTION	157.00	
82791	1/20/2006	VENTURA COUNTY DCSS	PR RELATED	108.46	
82792	1/20/2006	VERIZON CALIFORNIA	TELEPHONES	580.35	
82793	1/20/2006	YACO SCHOLARSHIP FUND	PR DEDUCTION	61.00	
82794	1/24/2006	STATE BOARD OF EQUALIZATION	UNDERGROUND STORAGE TANK FEE	1,831.97	V
82795	1/24/2006	STATE BOARD OF EQUALIZATION	UNDERGROUND STORAGE TANK FEE	1,831.97	
				393,033.58	
Current Cash Report Voided Checks:				3,586.84	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$389,446.74	

BOARD OF DIRECTORS REPORT

AGENDA DATE: January 31, 2006

AGENDA ITEM #: 7

DEPARTMENT: Strategic Planning & Compliance **TYPE:** Action Item

PREPARED BY: Steve Maas

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Selection process for Federal Section 5307 projects

RECOMMENDATION:

Staff recommends that the Board adopt the MTD Scoring Criteria for FTA Section 5307 Funds Apportioned to the Santa Barbara Urbanized Area.

DISCUSSION:

In 2005, the Santa Barbara County Association of Governments (SBCAG), in consultation with MTD and the cities of Santa Maria and Lompoc, developed new project selection procedures for transit projects funded with Federal Section 5307 funds. In June 2005, the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) approved the new procedures. The new procedures will apply to Section 5307 apportionments for each fiscal year (FY), beginning with FY 2007 apportionments. (Federal FY 2007 will begin on October 1, 2006.)


The attached memorandum describes the new project selection process and the timeline to complete the process. Attachment A of the memo presents the approved project selection procedures.

MTD must begin the annual process in January for the Section 5307 funds that will be available following the beginning of the Federal fiscal year on the following October 1. Thus, the scoring criteria must be adopted during Months 1 & 2 (i.e., January and February) of the process. Attachment B of the memo presents staff's recommended scoring criteria.

ATTACHMENT(S):

- "FTA 5307 Transit Project Selection Procedures" Memorandum



TO: Sherrie Fisher
FROM: Steve Maas 
DATE: December 1, 2005
SUBJECT: FTA 5307 Transit Project Selection Procedures

Earlier this year, the Santa Barbara County Association of Governments (SBCAG), in consultation with the Santa Barbara Metropolitan Transit District (MTD) and the cities of Santa Maria and Lompoc, developed new project selection procedures for transit projects funded with Federal Section 5307 funds. The procedures are presented in *Attachment A*. In June 2005, the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) approved the new procedures. The new procedures will apply to Section 5307 apportionments for each fiscal year (FY), beginning with FY 2007 apportionments.

As is shown in Attachment A, the new procedures outline a seven-month process.

- Months 1 & 2: Project scoring criteria are developed.
 - MTD staff draft scoring criteria are presented in *Attachment B*.
- Months 3 & 4: A call for projects is conducted.
- Month 5: The Section 5307 grantee (MTD for Santa Barbara) submits funding recommendations to SBCAG.
- Month 6: SBCAG staff reviews the grantee recommendations, and recommends concurrence or rejection to SBCAG's Technical Transportation Advisory Committee (TTAC). TTAC, in turn, recommends concurrence or rejection to the SBCAG Board.
- Month 7: The SBCAG Board concurs with or rejects the recommended projects.
 - If the SBCAG Board concurs with the recommendations, a Federal Transportation Improvement Program (FTIP) amendment is approved.
 - If the SBCAG Board rejects the recommendations, the grantee is requested to submit revised funding recommendations.

In order to ensure that the procedures are completed before the beginning of the Federal fiscal year on October 1, it is necessary for the process to begin the preceding January. Under this schedule, "Month 7" is July. If the SBCAG Board rejects the initial funding recommendation, MTD will have sufficient time to resubmit recommended projects before the start of the Federal fiscal year.

Attachment A: Approved "FTA 5307 Transit Project Selection Procedures"

Attachment B: Draft "Scoring Criteria for FTA Section 5307 Funds Apportioned to the Santa Barbara Urbanized Area"

C: Jerry Estrada

Attachment A

APPENDIX D

2004 FTIP

FTA 5307 Transit Project Selection Procedures

Any public agency with public transit capital and operating funding needs within, to/from, or between urbanized area(s) in Santa Barbara County may apply for FTA 5307 funding according to the following process.

1. At the beginning of every programming cycle, SBCAG shall notify each transit operator of the estimated amount of funding to be apportioned to each urbanized area for the fiscal years included in the programming cycle.
2. The full amount of estimated FTA 5307 funding apportioned to an urbanized area shall be programmed to the urbanized area in the programming cycle.
3. SBCAG and transit operators will collaborate on the development of a project scoring system that will be adopted by the SBCAG Board of Directors. The scoring system shall prioritize projects for funding in each urbanized area on the basis of mobility needs and not use formulas or predetermined percentages to fund modes or jurisdictions, consistent with 23 CFR Part 450.222(b).
4. A call for projects will be issued by SBCAG and the designated grantees in each urbanized area according to the schedule shown in Attachment D-1, FTA 5307 Transit Project Selection Schedule.
5. Applicants must submit project information to the designated grantee in the urbanized area(s) in which they would like to operate a service or make a capital improvement. Information provided must assist the grantee in screening the project according to Attachment D-2, Screening Criteria, and scoring the project according to the scoring system developed.

In Santa Barbara County, the urbanized areas and designated grantees are:

*	Lompoc	City of Lompoc Transit (COLT)
*	Santa Maria	Santa Maria Area Transit (SMAT)
*	Santa Barbara	Santa Barbara Metropolitan Transit District (SBMTD)

6. If the project involves more than one urbanized area, the applicant must provide copies of the project information to the grantees in each urbanized area that would benefit from the proposed project.
7. The designated grantee in the urbanized area shall determine the project's eligibility for FTA 5307 funds according to the screening criteria in Attachment D-2.

Attachment A (cont.)

8. The designated grantee shall score all projects that meet the screening criteria, including its own projects needing FTA 5307 funds, using the scoring system.
9. The designated grantee shall submit to SBCAG all applications received, including those that did not meet the screening criteria, its score for projects, and its policy board's adopted recommendation of which project(s) should be funded in the upcoming fiscal year(s) with the FTA 5307 grant apportionment published in the federal register for its urbanized area.
10. Any applicant may appeal any aspect of the designated grantee's screening and scoring of its application to SBCAG after the designated recipient's policy board has taken action but before SBCAG's TTAC Committee has adopted a recommendation.
11. SBCAG staff will review all project information transmitted by designated grantees, including those that the grantee believes do not meet the screening criteria, and appeals filed, and recommend to SBCAG's Transportation Technical Advisory Committee (TTAC) concurrence or rejection of the grantee's funding recommendation.
12. SBCAG's TTAC committee shall adopt a recommendation of concurrence or rejection of a grantee's funding recommendation, which shall be communicated to the SBCAG Board.
13. If the SBCAG Board of Directors concurs with a designated grantee's funding recommendation, it shall approve an amendment to the Federal Transportation Improvement Program reflecting the funding recommendation and submit it to Caltrans and the Federal Transit Administration for their concurrence.
14. If the SBCAG Board rejects a designated grantee's funding recommendation, the recommendation shall be returned to the designated grantee with an explanation of the rejection. The designated grantee may modify and resubmit a funding recommendation. Rejection of a funding recommendation for one urbanized area will not necessarily prevent SBCAG from adopting an FTIP amendment implementing recommendations for other urbanized areas.
15. The SBCAG Board reserves the right to modify these procedures in consultation with the designated grantees in each urbanized area at any time to promote the most efficient and effective use of FTA 5307 funding in Santa Barbara County.
16. This process shall be conducted consistent with federal and state laws and regulations and in such a way that all materials pertaining to the screening and scoring of projects, discussion of funding recommendations by policy boards, and staff reports to policy boards on any aspect of this process, shall be readily available to members of the public.

Attachment A (cont.)

FTA 5307 TYPICAL PROJECT SELECTION SCHEDULE

Note: This schedule may be modified depending on the availability of funding.

SBCAG and transit operators will collaborate on the development of a project scoring system which is adopted by the SBCAG Board of Directors	Month 1 & 2
SBCAG and designated FTA 5307 grantees issue a call for projects	Month 3 & 4
Designated grantees submit to SBCAG a funding recommendation for their urbanized area and copies of applications received	By end of Month 5
SBCAG staff reviews the applications and recommendations for each urbanized area; issues recommendations to concur\reject funding recommendations for urbanized areas; prepares FTIP amendment for concurrences	Month 6
SBCAG's transportation Technical Advisory Committee (TTAC) approves funding recommendations\FTIP amendment	Month 7
SBCAG Board approves the FTIP amendment to implement concurrences	Month 7

Attachment A (cont.)

FTA 5307 SCREENING CRITERIA

Screening Criteria

To be eligible for funding consideration, all projects requesting FTA 5307 funds must submit information to the designated grantee in the urbanized area(s) demonstrating they meet the following criteria:

1. Consistency Requirements

- a. The project must be consistent with the RTP and other adopted local or regional plans (Congestion Management Programs, Short Range Transit Plans, State Implementation Plan, etc.)
- b. The project must be consistent with federal eligibility requirements for FTA 5307 projects.

2. Financial Requirements

The project must be supported by:

- a. A reasonable cost estimate based on the best available data
- b. Adequate financial planning with all sources of funding identified
- c. Logical cash flow and sensible phasing

3. Project Specific Requirements

Projects must:

- a. Be well defined with clear project limits, intended scope of work, and project concept
- b. Be well justified; there must be a clear need directly addressed by the project
- c. Be supported by an implementation plan and schedule which adequately provides for any necessary clearances and approvals and demonstrates that the project can be advanced to a state of readiness for implementation in the year indicated
- d. Maintain or improves existing service levels
- e. Be cost effective



Attachment B

DRAFT

Santa Barbara Metropolitan Transit District Scoring Criteria for FTA Section 5307 Funds Apportioned to the Santa Barbara Urbanized Area

- 1. Operating or capital subsidy for existing local transit service (45 pts.)**
 - A) Serves continuing local transit needs of urbanized area residents (15.0 pts.)
 - B) Effective and cost-efficient use of public funds (15.0 pts.)
 - C) Consistent with required Federal and state planning documents (15.0 pts.)
- 2. Operating or capital subsidy for expanded local transit service (30 pts.)**
 - A) Expands local transit options for urbanized area residents (10.0 pts.)
 - B) Effective and cost-efficient use of public funds (10.0 pts.)
 - C) Consistent with required Federal and state planning documents (10.0 pts.)
- 3. Operating or capital subsidy for existing regional transit service (15 pts.)**
 - A) Serves continuing regional transit needs of urbanized area (5.0 pts.)
 - B) Alleviates peak-period congestion (5.0 pts.)
 - C) Effective and cost-efficient use of public funds (2.5 pts.)
 - D) Integrated with existing local transit service (2.5 pts.)
- 4. Operating or capital subsidy for expanded regional transit service (10 pts.)**
 - A) Expands regional transit options for urbanized area (3.0 pts.)
 - B) Reduces peak-period congestion (3.0 pts.)
 - C) Effective and cost-efficient use of public funds (2.0 pts.)
 - D) Integrated with existing local and regional transit service (2.0 pts.)

BOARD OF DIRECTORS REPORT

MEETING DATE: JANUARY 31, 2006

AGENDA ITEM #: 8

TYPE: INFORMATION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

**SUBJECT: QUARTERLY FINANCIAL STATEMENTS ANALYSIS FOR THE
2ND QUARTER OF FY 05-06**

DISCUSSION:

Executive Summary

Attached are draft financial reports for the period ending December 31, 2005. During the first six months of the fiscal year, MTD completed major capital projects from the prior year.

Planning and maintenance software has been installed and is currently in use. The September bid (driver work shifts/routes/schedules) was developed with the new planning software. However, the September bid coincided with the implementation of expanded service and new driver break rules. As a result, the original bid required 92 runs (driver work shifts) to meet driver break and service requirements. Due to the difficulty in hiring drivers, MTD incurred significant overtime pay.

In October, the software was a critical tool in verifying staff's assessment that the bid could be adjusted to 88 runs reducing the amount of unscheduled overtime needed to meet service demands. Producing a bid is a very complex task as break rules and contract requirements must be addressed. The new software allows staff to efficiently verify the feasibility of scenarios and ideas generated from data analysis and driver input.

Also, preventative maintenance, inspections and materials management, including bar coding, are all managed via the new maintenance software.

Performance indicators are positive as ridership has increased by 2.82% or 99,262 passenger trips and the farebox ratio has increased slightly to 41% versus 40.2% prior year same period. Operating expenses are nearly 1% under budget while increasing by 6.42% over prior year figures. The budget reflects anticipated increases in health, fuel, and wage related expenditures. Passenger fares increased by 8.43% or \$262,063 versus the prior year same period. Revenue miles increased by 4.95% which is primarily attributable to the Santa Ynez service, which did not commence until the fourth quarter of the prior fiscal year. The cost per hour for the first half of the fiscal year increased from \$90.40 to \$94.08.

Staff has begun its analysis of the following items and will incorporate the final assessment into the draft budget for next fiscal year:

- Fuel & Energy
- Utilities
- Tires (Lease versus Purchase)
- Office Related Expenditures

Capital

The financials reflect maintenance and planning software milestone payments of \$208,673. MTD encumbered Transportation Development Act (TDA) funds “deferred credits” from the prior year for these projects. MTD also encumbered approximately \$400,000 in “deferred credits” for its soil remediation project, which was completed during the period. While the soil remediation funds were encumbered from the prior year, they were booked last year as an expense consistent with General Accepted Accounting Principals (GAAP) requirements and setup as a current liability.

Below is a breakdown of current and planned capital procurements:

- MTD is currently conducting a procurement for the acquisition of electric shuttles.
- The co-operative procurement with San Joaquin Regional Transit District for the purchase of Hybrid Diesel-Electric buses is nearly complete. Staff intends to submit a recommendation to the Board at the February 15th meeting.
- Maintenance staff is completing technical specifications for the rehabilitation of eight 1984 Gillig buses. This is vital to meet California Air Resource Board (CARB) fleet emissions requirements and address the fleet allocation required to satisfy proposed service enhancements. The procurement is scheduled for release in February.
- The Los Angeles Metropolitan Transit Authority (MTA) is preparing to release a procurement for ultra-low sulfur diesel fuel in February. MTD plans to participate and has forwarded all relevant information.
- Technical specifications for the removal of an underground storage tank and soil remediation of the Overpass site are being prepared by MTD staff and Dave Johannes; MTD’s environmental consultant. The procurement is scheduled for release in February.
- Staff will conduct an Invitation for Bids (IFB) for the acquisition of a tow-truck and various service vehicles in late February or early March.

Operational

The Santa Barbara Metropolitan Transit District
550 Olive Street • Santa Barbara • CA • 93101
(805) 963-3364 • FAX: (805) 962-4794
www.sbmtd.gov

The farebox ratio has increased to 41% versus 40.2% prior year. This is the result of better than expected revenue growth. Overall, staff pay hours were below the budgeted figures due to delays in employee placement. As previously reported, the trend of drivers working on their days off continued throughout the first half of the year. Scheduled driver overtime wages exceeded the budget by 17.7% (\$9,581), while unscheduled driver pay exceeded the budget by 38.7% (\$21,231). Fortunately, these variances were offset by a decrease in scheduled pay of 1.5%. (\$32,183).

Operating Expenses

With operating expenditures of \$8.2 million, MTD is 1% or \$67,022 under budget. The difficulty in hiring qualified individuals accounts for a significant amount of the savings. This is evident in driver health, vacation and holiday pay, which are under budget by a total amount of \$84,409. Mechanic wage and fringe benefits are under budget due to a temporary freeze on employee equivalents. Wage and fringe benefits for shop supervision are under budget as a result of a delay in the hiring of a maintenance manager. Transit development (planning) staff wages are down reflecting the difficulty in hiring and retaining a qualified individual for this position.

Not surprisingly, employment advertising is \$4,496 or 143% over budget. Liability related costs are \$50,951 over budget, while workers compensation costs are \$154,350 over budget. The increase in liability costs reflects the costs of one significant claim. Overall, workers compensation costs are trending downward. However, this quarter includes a significant upward revision in reserves for older claims. Last April, MTD contracted with a new workers compensation administrator (WCA). During the last quarter, WCA completed a thorough analysis of MTD's older claims and determined that the reserves required a significant upward revision.

Fuel and lubricant costs were \$205,283 or 48% over prior year same period. In anticipation, MTD budgeted an increase of 39%, in the first half of the year. As a result, fuel and lubricant related costs are \$37,589 or 6.3% over budget.

Staff will adjust the budget distribution for planning studies and surveys and route schedules and information as it is apparent that the majority of those costs are projected for later in the fiscal year. Building grounds repairs and supplies are significantly over budget due to unexpected yet necessary repairs. One of the shop bay doors was damaged resulting in repairs of \$3,000, while the water clarifier failed resulting in a \$4,000 expenditure.

Non-Subsidy Revenue

Farebox Revenue

Operating revenues totaled \$7.6 million or \$318,738 over budget. Regular cash fares were \$104,143 over budget, while pass programs were \$5,546 over budget. The increase in pass programs largely reflects an increase in the sale of Adult and Mobility 30-day passes.

UCSB and SBCC student pass program revenue is lower than anticipated due to reduced enrollment. However, the UCSB staff and faculty, as well as the MyRide, pass programs are exceeding estimates.

Non-Operating Income

Bus ad revenue, at \$203,205 is \$26,412 over budget as a result of increased sales. Additionally, interest on investments is exceeding the budget due to delayed capital projects resulting in a higher than anticipated cash balance.

Subsidies

Transportation Development Act (TDA) funds exceed the budget by \$215,825 or 6.7%. MTD has submitted a claim with the Federal Transit Administration (FTA) for the first two quarters of operating subsidy for the Santa Ynez and Old Town Shuttle service. This revenue has been accrued to the first half of the year.

Cash Flow

As of December 31, 2005, MTD's available cash-on-hand was approximately \$3.2 million. Current cash flow projections indicate a minimum cash-on-hand balance of no less than \$2 million between now and early April. MTD anticipates receiving the fiscal year 05-06 federal operating assistance of over \$3 million at that time. That corresponds with the schedule of capital projects that are scheduled to begin in the second half of the year. However, a significant delay in receipt of the aforementioned 5307 federal operating assistance could present a temporary problem. At this point, MTD is simply awaiting the approval of a final Federal Register, which is anticipated to be released within the next week.

Santa Barbara Metropolitan Transit District
Revenue, Expense and Performance Report
Period Ending December 31, 2005

Category	FY06	FY05	% Change
Total Passenger Fares	\$3,371,714	\$3,109,651	8.43%
Passenger Fares	\$2,149,129	\$2,010,634	6.89%
Passenger Fares (Contract Related)	\$1,222,585	\$1,099,017	11.24%
Total Operating Expense	\$8,226,839	\$7,730,249	6.42%
 Total Passengers	 3,618,833	 3,519,571	 2.82%
Route Passengers	3,302,975	3,194,255	3.40%
Shuttle Passengers	315,858	325,316	-2.91%
Revenue Hours	87,449	85,513	2.26%
Revenue Miles	1,196,948	1,140,529	4.95%
 Farebox Ratio	 41.0%	 40.2%	 1.88%
Cost/Passenger	\$2.27	\$2.20	3.50%
Cost/Hour	\$94.08	\$90.40	4.07%
Cost/Mile	\$6.87	\$6.78	1.41%
Passenger/Hour	41.38	41.16	0.54%
Passenger/Mile	3.02	3.09	-2.03%

Santa Barbara Metropolitan Transit District
Operating & Capital Budget
Period Ending December 31, 2005

	ACTUAL FY 05/06	BUDGET FY 05/06	PRIOR FY 04/05
OPERATING REVENUE			
Passenger Fares	\$3,371,714	\$3,267,220	\$3,109,651
Federal Operating Assistance	79,777	130,427	0
Property Tax Revenue	400,731	378,876	369,621
Local Operating Assistance	163,263	162,500	154,920
Non-Transportation Income	230,743	204,293	190,373
Sales Tax Revenue (TDA)	3,422,994	3,207,168	3,147,420
Total Operating Revenue	\$7,669,222	\$7,350,484	\$6,971,985
OPERATING EXPENSE			
Route Operations	\$4,781,515	\$4,673,502	\$4,628,396
Vehicle Maintenance	1,906,069	2,003,709	1,680,361
Passenger Accommodations	648,822	716,696	623,645
General Overhead	890,433	899,954	797,847
Total Operating Expense	\$8,226,839	\$8,293,861	\$7,730,249
CAPITAL REVENUE			
Sales Tax Revenue (TDA)	\$0	\$0	\$0
Other Capital Assistance	0	0	0
State Transit Assistance (TDA)	0	0	0
Federal Capital Assistance	0	0	1,566,693
Total Capital Revenue	\$0	\$0	\$1,566,693
CAPITAL PROJECTS			
Haley/Calle Real/Fixed Facilities	\$1,697	\$12,500	\$559
Calle Real Development	58,268	30,000	23,495
Management Information Systems	208,673	27,500	0
Passenger Facilities & Equipment	15,590	15,750	(1,000)
Service Vehicles	0	26,000	0
Buses	2,250	0	2,117,956
Buses - Radios/Fareboxes/Bike Racks	0	10,000	0
Revenue Vehicle Improvements	62,093	316,629	24,027
Shop Equipment	0	16,100	606
Office Furniture & Equipment	4,676	5,000	2,186
Total Capital Projects	\$353,247	\$459,479	\$2,167,829
FUNDING SURPLUS/(DEFICIT)	(\$910,864)	(\$1,402,856)	(\$1,359,400)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

BALANCE SHEET

December 31, 2005

ASSETS

CURRENT ASSETS

CASH & CASH ITEMS	3,272,322	
SHORT TERM INVESTMENTS	0	
RECEIVABLES	2,098,733	
MATERIALS & SUPPLIES INVENTORY	885,794	
PREPAYMENTS	109,520	
		6,366,369

NON-CURRENT ASSETS

WORK IN PROCESS	1,005,989	
LAND	5,622,209	
FIXED FACILITIES	12,407,282	
BUSES	29,963,963	
NON-REVENUE VEHICLES	474,999	
SHOP EQUIPMENT	365,912	
OFFICE FIXTURES/EQUIPMENT	1,269,883	
BUS STOP EQUIPMENT	619,923	
EV RESEARCH & DEVELOPMENT	386,489	
ACCUMULATED DEPRECIATION	20,122,317	
		31,994,333

TOTAL ASSETS

\$38,360,702

LIABILITIES

CURRENT LIABILITIES

TRADE PAYABLES	303,746	
PAYROLL LIABILITIES	1,226,391	
OTHER CURRENT LIABILITIES	1,504,366	
		3,034,503

NON-CURRENT LIABILITIES

TDA DEFERRED CREDITS	4,239,730	
		4,239,730

\$7,274,233

CAPITAL

FEDERAL CAPITAL

FEDERAL GRANTS	25,534,626	
		25,534,626

TDA & OTHER CAPITAL

TDA & OTHER CAPITAL	6,106,460	
		6,106,460

\$31,641,086

YTD NET GAIN (LOSS)

(\$554,617)

TOTAL LIABILITIES & CAPITAL

\$38,360,702

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

REVENUE VARIANCE REPORT

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
OPERATING REVENUE					
CASH FARES					
Regular Cash Fares	1,471,001	1,366,859	104,143	1,396,598	74,403
	<u>\$ 1,471,001</u>	<u>\$ 1,366,859</u>	<u>\$ 104,143</u>	<u>\$ 1,396,598</u>	<u>\$ 74,403</u>
TICKETS & TOKENS					
Adult Ten Ride Pass Fares	232,425	247,983	(15,558)	253,835	(21,410)
Student Ten Ride Pass Fares	110,003	117,548	(7,546)	108,473	1,530
Senior Ten Ride Pass Fares	16,795	18,863	(2,068)	16,327	468
Disabled 10-Ride Pass Fares	18,355	18,863	(508)	23,485	(5,130)
Valley Express 10 Ride Pass Fares	25,655	18,000	7,655	0	25,655
Regular Fares - Tokens	21,196	27,140	(5,944)	29,045	(7,849)
Adult 30 Days Passports	147,805	126,933	20,872	121,729	26,076
Student 30 Days Passports	29,888	20,366	9,522	17,312	12,576
Senior 30 Days Passports	17,262	22,242	(4,980)	14,076	3,186
Disabled 30 Days Passports	39,304	22,242	17,062	29,754	9,550
Valley Express 30 Days Passports	19,440	32,400	(12,960)	0	19,440
	<u>\$ 678,127</u>	<u>\$ 672,581</u>	<u>\$ 5,546</u>	<u>\$ 614,036</u>	<u>\$ 64,092</u>
CONTRACT FARES					
UCSB Contract Fares	259,319	280,155	(20,835)	259,265	55
UCSB TAP Contract	50,731	25,000	25,731	0	50,731
City Shuttle Contract Fares	538,471	563,190	(24,718)	510,914	27,557
Downtown City My Ride Program Cont	66,004	17,500	48,504	14,715	51,289
SBCC Contract Revenue	269,328	300,162	(30,834)	274,442	(5,114)
Carpinteria Seaside Shuttle Contract	38,643	41,024	(2,381)	38,375	268
Special Event Fares	89	750	(662)	1,306	(1,218)
	<u>\$ 1,222,585</u>	<u>\$ 1,227,780</u>	<u>(\$ 5,195)</u>	<u>\$ 1,099,017</u>	<u>\$ 123,568</u>
OPERATING REVENUE SUBTOTAL	<u>\$ 3,371,714</u>	<u>\$ 3,267,220</u>	<u>\$ 104,494</u>	<u>\$ 3,109,651</u>	<u>\$ 262,063</u>
NON OPERATING REVENUE					
NON TRANSPORTATION REVENUE					
Advertising On Buses	203,205	176,793	26,412	165,628	37,577
Interest On Investments	19,515	17,500	2,015	16,411	3,104
Miscellaneous Revenue	8,023	10,000	(1,977)	8,334	(311)
Property Tax Revenue	400,731	378,876	21,855	369,621	31,110
	<u>\$ 631,474</u>	<u>\$ 583,169</u>	<u>\$ 48,305</u>	<u>\$ 559,994</u>	<u>\$ 71,480</u>
SALES TAX REVENUE					
SB325 Local Transportation Fund	3,422,995	3,207,170	215,825	3,147,420	275,575
Local Operating Assistance	163,263	162,500	763	154,920	8,343
	<u>\$ 3,586,257</u>	<u>\$ 3,369,670</u>	<u>\$ 216,588</u>	<u>\$ 3,302,339</u>	<u>\$ 283,918</u>
FEDERAL ASSISTANCE					
FTA - Operating Assistance	0	0	0	0	0
FTA CMAQ Operating Assistance	79,777	130,427	(50,650)	0	79,777
FTA CMAQ CAE Operating Assistanc	0	0	0	0	0
	<u>\$ 79,777</u>	<u>\$ 130,427</u>	<u>(\$ 50,650)</u>	<u>\$ 0</u>	<u>\$ 79,777</u>
NON OPERATING REVENUE	<u>\$ 4,297,508</u>	<u>\$ 4,083,265</u>	<u>\$ 214,243</u>	<u>\$ 3,862,334</u>	<u>\$ 435,174</u>
GRAND TOTALS	<u><u>\$ 7,669,222</u></u>	<u><u>\$ 7,350,484</u></u>	<u><u>\$ 318,738</u></u>	<u><u>\$ 6,971,985</u></u>	<u><u>\$ 697,237</u></u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

OPERATING EXPENDITURES

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<i>ROUTE OPERATIONS</i>					
DRIVERS	3,384,127	3,474,493	(90,366)	3,244,316	139,810
DISPATCH & SUPERVISION	192,322	187,731	4,591	164,948	27,374
HIRING & TRAINING	95,162	85,981	9,182	63,436	31,727
RISK & SAFETY	931,317	744,313	187,004	982,028	(50,711)
CONTRACTED TRANSPORTATION	178,587	180,984	(2,397)	173,668	4,918
<i>SUBTOTAL</i>	<u>\$ 4,781,515</u>	<u>\$ 4,673,502</u>	<u>\$ 108,013</u>	<u>\$ 4,628,396</u>	<u>\$ 153,118</u>
<i>VEHICLE MAINTENANCE</i>					
MECHANICS	449,562	480,844	(31,282)	447,626	1,937
CLEANERS & FUELERS	250,412	265,437	(15,025)	242,028	8,383
SHOP SUPERVISION	141,084	210,274	(69,189)	149,279	(8,195)
FUEL, LUBRICANTS AND TIRES	724,589	721,055	3,535	553,450	171,139
VEHICLE PARTS AND SUPPLIES	277,920	294,242	(16,323)	253,065	24,854
OUTSIDE VEHICLE MAINTENANCE	18,184	19,500	(1,316)	21,565	(3,381)
RISK AND SAFETY	44,319	12,357	31,961	13,348	30,970
<i>SUBTOTAL</i>	<u>\$ 1,906,069</u>	<u>\$ 2,003,709</u>	<u>(\$ 97,639)</u>	<u>\$ 1,680,361</u>	<u>\$ 225,708</u>
<i>PASSENGER FACILITIES</i>					
PASSENGER FACILITIES	253,574	242,728	10,846	237,161	16,414
TRANSIT DEVELOPMENT	149,158	191,468	(42,310)	125,187	23,971
PROMOTION & INFORMATION	153,830	178,226	(24,396)	178,139	(24,309)
FARE REVENUE COLLECTION	92,260	104,274	(12,014)	83,158	9,102
<i>SUBTOTAL</i>	<u>\$ 648,822</u>	<u>\$ 716,696</u>	<u>(\$ 67,873)</u>	<u>\$ 623,645</u>	<u>\$ 25,178</u>
<i>GENERAL OVERHEAD</i>					
FINANCE	162,329	178,505	(16,176)	163,377	(1,048)
PERSONNEL	35,806	39,200	(3,394)	18,847	16,959
OPERATING FACILITIES	109,419	96,435	12,984	92,322	17,097
DISTRICT ADMINISTRATION	482,055	485,727	(3,672)	426,228	55,828
UTILITIES	100,823	100,088	735	97,072	3,750
<i>SUBTOTAL</i>	<u>\$ 890,433</u>	<u>\$ 899,955</u>	<u>(\$ 9,523)</u>	<u>\$ 797,846</u>	<u>\$ 92,586</u>
<i>TOTAL OPERATING COST</i>	<u>\$ 8,226,839</u>	<u>\$ 8,293,861</u>	<u>(\$67,022)</u>	<u>\$ 7,730,249</u>	<u>\$ 496,590</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ROUTE OPERATIONS

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
DRIVERS					
WAGES					
Scheduled	2,121,210	2,153,393	(32,183)	2,003,552	117,658
Scheduled OT	63,630	54,049	9,581	52,546	11,085
Unscheduled	76,021	54,790	21,231	48,497	27,524
FRINGE BENEFITS					
FICA - Drivers	198,515	194,170	4,345	187,300	11,215
Pension - Drivers	296,525	305,280	(8,754)	274,666	21,859
Health Insurance - Drivers	307,932	365,437	(57,505)	311,519	(3,587)
Sick Pay - Drivers	48,032	42,254	5,778	91,715	(43,683)
Vacation - Drivers	159,874	171,737	(11,863)	160,007	(133)
Holiday Pay - Drivers	100,516	115,557	(15,041)	97,171	3,345
Other Pay - Drivers	6,611	6,808	(197)	6,010	602
Unemployment Insurance - Drivers	1,261	1,018	242	729	532
Uniforms - Drivers	4,001	10,000	(5,999)	10,606	(6,605)
	<u>\$ 3,384,127</u>	<u>\$ 3,474,493</u>	<u>(\$ 90,366)</u>	<u>\$ 3,244,316</u>	<u>\$ 139,810</u>
DISPATCH & SUPERVISION					
WAGES					
Supervisors - Dispatch & Supervision	65,690	57,062	8,628	58,298	7,391
Staff - Dispatch & Supervision	62,497	62,178	320	48,976	13,521
FRINGE BENEFITS					
FICA - Dispatch & Supervision	11,066	10,452	614	9,908	1,157
Pension - Dispatch & Supervision	12,192	15,173	(2,981)	11,916	275
Health Insurance - Dispatch & Supervi	20,176	23,521	(3,345)	16,465	3,711
Sick Pay - Dispatch & Supervision	2,310	1,265	1,045	1,409	901
Vacation - Dispatch & Supervision	12,099	11,732	367	12,221	(123)
Holiday Pay - Dispatch & Supervision	5,828	5,860	(33)	5,326	501
Other Pay - Dispatch & Supervision	466	489	(23)	427	39
	<u>\$ 192,322</u>	<u>\$ 187,731</u>	<u>\$ 4,591</u>	<u>\$ 164,948</u>	<u>\$ 27,374</u>
HIRING & TRAINING					
WAGES					
Staff - Hiring & Training	27,462	30,450	(2,988)	15,992	11,470
Student Drivers	6,996	4,640	2,356	176	6,820
Existing Drivers/Supervisors Training	23,996	21,649	2,347	24,167	(171)
FRINGE BENEFITS					
FICA - Hiring & Training	4,055	4,539	(484)	3,415	640
Pension - Hiring & Training	3,054	1,591	1,463	1,931	1,122
Health Insurance - Hiring & Training	8,107	5,646	2,461	3,270	4,837
Sick Pay - Hiring & Training	0	141	(141)	0	0
Vacation - Hiring & Training	1,462	1,171	291	2,077	(615)
Holiday Pay - Hiring & Training	1,615	1,405	210	1,246	369
Other Pay - Hiring & Training	0	117	(117)	0	0
Medical & Driving Exams (RO)	10,197	10,085	112	8,856	1,341
Employment Ads	7,642	3,146	4,496	2,004	5,638

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ROUTE OPERATIONS

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Training, Travel & Meetings (RO)	577	1,400	(823)	301	276
	<u>\$ 95,162</u>	<u>\$ 85,981</u>	<u>\$ 9,182</u>	<u>\$ 63,436</u>	<u>\$ 31,727</u>
RISK & SAFETY					
WAGES					
Staff - Risk & Safety	25,687	27,150	(1,464)	26,389	(703)
Supervisors - Risk & Safety	104,320	101,476	2,844	92,944	11,376
Driver Accident Pay	708	477	230	542	166
FRINGE BENEFITS					
FICA - Risk & Safety	10,924	10,043	881	9,416	1,508
Pension - Risk & Safety	10,450	8,251	2,199	8,270	2,180
Health Insurance - Risk & Safety	14,266	8,948	5,318	13,872	393
Sick Pay - Risk & Safety	1,129	764	365	115	1,014
Vacation - Risk & Safety	8,498	4,875	3,624	5,022	3,477
Holiday Pay - Risk & Safety	5,029	3,204	1,825	4,460	570
Other Pay - Risk & Safety	529	267	262	0	529
LIABILITY COSTS					
Liability - Professional Services	64,018	37,500	26,518	16,898	47,120
Liability Insurance	80,434	95,354	(14,919)	79,776	658
Liability CY Payouts	11,278	12,500	(1,222)	5,058	6,220
Liability CY Reserves	7,575	12,500	(4,925)	200,018	(192,443)
Liability PY Payouts	20,470	130,000	(109,530)	1,850	18,620
Change in PY Liability Reserves	25,029	(130,000)	155,029	(714)	25,743
WORKERS COMP COSTS					
WC Professional Services (RO)	86,595	126,492	(39,897)	126,114	(39,518)
WC Insurance (RO)	22,405	18,050	4,355	55,547	(33,142)
WC CY Incident Payouts (RO)	1,660	15,000	(13,340)	5,126	(3,465)
WC CY Incident Reserves (RO)	31,500	45,000	(13,500)	69,908	(38,408)
WC PY Incidents Payouts (RO)	200,967	287,500	(86,533)	297,492	(96,525)
Change In WC PY Incident Reserves (196,304	(75,000)	271,304	(39,346)	235,650
Miscellaneous Risk & Safety	1,543	3,963	(2,420)	3,272	(1,729)
CONTRACTED TRANSPORTATION					
Paratransit Subsidy	178,587	180,984	(2,397)	173,668	4,918
	<u>\$ 1,109,904</u>	<u>\$ 925,297</u>	<u>\$ 184,606</u>	<u>\$ 1,155,696</u>	<u>(\$ 45,793)</u>
ROUTE OPERATIONS	<u>\$ 4,781,515</u>	<u>\$ 4,673,502</u>	<u>\$ 108,013</u>	<u>\$ 4,628,396</u>	<u>\$ 153,118</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

VEHICLE MAINTENANCE

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
MECHANICS					
WAGES					
Mechanics	292,532	323,408	(30,876)	305,876	(13,344)
Mechanics-Overtime	253	1,737	(1,484)	1,693	(1,440)
FRINGE BENEFITS					
FICA - Mechanics	26,359	27,587	(1,228)	26,488	(129)
Pension - Mechanics	34,916	36,990	(2,073)	33,429	1,487
Health Insurance - Mechanics	34,229	41,160	(6,930)	34,607	(378)
Sick Pay - Mechanics	8,185	6,159	2,026	4,040	4,145
Vacation - Mechanics	27,097	19,620	7,477	18,984	8,113
Holiday Pay - Mechanics	15,025	15,559	(534)	14,770	255
Other Pay - Mechanics	1,279	1,296	(17)	356	923
Uniforms - Mechanics	4,287	2,289	1,999	4,182	105
Tool Allowance - Mechanics	5,400	5,040	360	3,200	2,200
	<u>\$ 449,562</u>	<u>\$ 480,844</u>	<u>(\$ 31,282)</u>	<u>\$ 447,626</u>	<u>\$ 1,937</u>
CLEANERS & FUELERS					
WAGES					
Service Workers - Cleaners & Fuelers	158,901	165,824	(6,923)	148,968	9,933
FRINGE BENEFITS					
FICA - Cleaners & Fuelers	13,405	13,624	(219)	12,694	710
Pension - Cleaners & Fuelers	24,852	29,520	(4,668)	22,285	2,567
Health Insurance - Cleaners & Fuelers	33,612	35,280	(1,667)	36,553	(2,941)
Sick Pay - Cleaners & Fuelers	755	1,971	(1,216)	1,258	(503)
Vacation - Cleaners & Fuelers	7,439	7,075	364	8,929	(1,489)
Holiday Pay - Cleaners & Fuelers	7,982	8,207	(225)	7,135	846
Other Pay - Cleaners & Fuelers	147	302	(155)	706	(559)
Uniforms - Cleaners & Fuelers	2,217	1,638	579	2,163	54
Medical Exams/DMV Fees-VM	1,101	1,997	(895)	1,335	(234)
	<u>\$ 250,412</u>	<u>\$ 265,437</u>	<u>(\$ 15,025)</u>	<u>\$ 242,028</u>	<u>\$ 8,383</u>
SHOP SUPERVISION					
WAGES					
Staff - Maintenance Supervision	91,238	137,550	(46,312)	96,246	(5,008)
FRINGE BENEFITS					
FICA - Supervision Vehicle Mainten	8,067	11,726	(3,659)	8,428	(361)
Pension - Supervision Vehicle Mainte	9,269	15,328	(6,059)	10,943	(1,674)
Health Insurance - Supervision/Vehicl	18,115	26,239	(8,124)	19,292	(1,177)
Sick Pay - Supervision Vehicle Mainte	1,473	1,167	305	193	1,280
Vacation - Supervision Vehicle Mainte	6,249	8,144	(1,894)	7,788	(1,539)
Holiday Pay - Supervision Vehicle Mai	5,460	7,004	(1,544)	5,636	(177)
Other Pay - Supervision & Vehicle Mai	1,036	584	452	313	723
Unemployment Insurance - Supervisio	177	32	145	0	177
Training & Meetings-VM	0	2,500	(2,500)	440	(440)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

VEHICLE MAINTENANCE

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
FUEL, LUBRICANTS AND TIRES					
Bus Tire Mounting	3,390	8,500	(5,110)	3,055	335
Fuel and Lubes - Buses	633,158	595,569	37,589	427,875	205,283
Electric Bus Power	41,336	39,000	2,336	41,066	271
Lease Cost - Tires Buses	46,705	77,985	(31,281)	81,455	(34,750)
VEHICLE PARTS AND SUPPLIES					
Vehicle Parts - Buses	244,474	250,842	(6,369)	218,240	26,234
Shop Supplies	27,030	27,500	(470)	23,133	3,897
Bus Cleaning Supplies	4,920	7,500	(2,580)	4,606	314
Hazmat Disposal/Tank Tests	1,495	8,400	(6,905)	7,085	(5,590)
OUTSIDE VEHICLE MAINTENANCE					
Vendor Vandalism Repairs	5,307	7,500	(2,193)	2,760	2,548
Vendor Accident Repairs	0	3,000	(3,000)	6,448	(6,448)
Less Monies Collected/Accident Colle	(2,287)	(1,000)	(1,287)	(38)	(2,249)
Vendor Bus Repairs	15,164	10,000	5,164	12,395	2,769
RISK AND SAFETY					
WC Professional Services (VM)	16,736	6,657	10,079	14,893	1,843
WC Insurance (VM)	1,179	950	229	2,923	(1,744)
WC CY Payouts (VM)	0	1,375	(1,375)	0	0
WC CY Incident Reserves (VM)	750	3,375	(2,625)	0	750
WC PY Incidents Payouts (VM)	44,770	37,500	7,270	46,351	(1,581)
Change in WC PY Incident Reserves ((19,117)	(37,500)	18,383	(50,819)	31,702
	<u>\$ 1,206,096</u>	<u>\$ 1,257,428</u>	<u>(\$ 51,332)</u>	<u>\$ 990,708</u>	<u>\$ 215,388</u>
VEHICLE MAINTENANCE	<u>\$ 1,906,069</u>	<u>\$ 2,003,709</u>	<u>(\$ 97,639)</u>	<u>\$ 1,680,361</u>	<u>\$ 225,708</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

PASSENGER FACILITIES

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
PASSENGER FACILITIES					
WAGES					
Supervisors - Passengers Facilities	57,590	52,347	5,242	52,527	5,063
TC Advisors	54,361	46,513	7,848	47,150	7,211
Staff - Passenger Facilities (Bus Stop	41,070	42,255	(1,186)	43,400	(2,330)
FRINGE BENEFITS					
FICA - Passenger Facilities	12,870	12,020	850	12,838	32
Pension - Passenger Facilities	11,817	11,813	4	11,128	689
Health Insurance - Passenger Facilitie	28,787	28,493	294	22,171	6,616
Sick Pay - Passenger Facilities	2,128	1,944	184	3,239	(1,111)
Vacation - Passenger Facilities	9,405	9,436	(31)	12,093	(2,688)
Holiday Pay - Passenger Facilities	5,640	5,420	219	5,412	227
Other Pay - Passenger Facilities	577	756	(180)	276	300
Unemployment Insurance - Passenge	22	26	(3)	119	(96)
BUILDINGS AND GROUNDS					
Property Insurance (PF)	874	900	(26)	967	(93)
Contract Maint-PF	19,893	20,304	(411)	19,223	669
B&G Repairs & Supplies (PF)	3,995	2,400	1,595	1,949	2,047
Bus Stop Repairs & Supplies	4,546	8,100	(3,554)	4,669	(123)
	<u>\$ 253,574</u>	<u>\$ 242,728</u>	<u>\$ 10,846</u>	<u>\$ 237,161</u>	<u>\$ 16,414</u>
TRANSIT DEVELOPMENT					
WAGES					
Staff - Transit Development	90,131	109,055	(18,923)	78,963	11,169
FRINGE BENEFITS					
FICA - Transit Development	8,517	9,297	(781)	7,284	1,232
Pension - Transit Development	10,087	12,154	(2,067)	9,612	475
Health Insurance - Transit Developme	19,062	17,733	1,329	13,068	5,993
Sick Pay - Transit Development	1,295	744	551	1,264	31
Vacation - Transit Development	11,692	7,646	4,046	9,193	2,499
Holiday Pay - Transit Development	6,364	4,466	1,898	5,167	1,197
Other Pay - Transit Development	1,849	372	1,477	635	1,214
Unemployment Insurance - Transit De	161	0	161	0	161
SERVICE PLANNING					
Planning Studies & Surveys	0	28,500	(28,500)	0	0
Training & Meetings-TD	0	1,500	(1,500)	0	0
	<u>\$ 149,158</u>	<u>\$ 191,468</u>	<u>(\$ 42,310)</u>	<u>\$ 125,187</u>	<u>\$ 23,971</u>
PROMOTION & INFORMATION					
WAGES					
Staff - Promotion & Information	33,148	42,214	(9,066)	74,337	(41,188)
FRINGE BENEFITS					
FICA - Promotion & Information	3,123	3,456	(333)	6,695	(3,572)
Pension - Promotion & Information	3,693	4,517	(824)	8,581	(4,888)
Health Insurance - Promotion & Inform	5,308	8,850	(3,542)	12,293	(6,985)
Sick Pay - Promotion & Information	685	261	424	436	249
Vacation - Promotion & Information	4,412	1,737	2,675	9,216	(4,805)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

PASSENGER FACILITIES

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Holiday Pay - Promotion & Information	1,888	1,042	846	2,895	(1,006)
Other Pay - Promotion & Information	688	87	601	625	64
Unemployment Insurance - Promotion	5	0	5	0	5
PROMOTIONS					
Media Ad Placement (MA)	19,294	32,500	(13,206)	12,767	6,527
Brochures & Publications (BP)	2,643	7,250	(4,607)	0	2,643
Promotional Giveaways (PG)	0	2,500	(2,500)	0	0
Bus/Shuttle Decorations (BD)	0	2,500	(2,500)	2,022	(2,022)
Training & Meetings - PI	0	1,500	(1,500)	0	0
INFORMATION					
Other Promotions (OP)	3,952	3,250	702	2,164	1,788
Route Schedules & Information (RI)	74,990	66,563	8,428	46,109	28,881
	<u>\$ 153,830</u>	<u>\$ 178,226</u>	<u>(\$ 24,396)</u>	<u>\$ 178,139</u>	<u>(\$ 24,309)</u>
FARE REVENUE COLLECTION					
WAGES					
Staff - Fare Revenue Collection	22,471	23,277	(805)	20,265	2,207
FRINGE BENEFITS					
FICA - Fare Revenue & Collection	1,951	2,040	(89)	1,722	228
Pension - Fare Revenue Collection	2,357	2,474	(117)	2,464	(106)
Health Insurance - Fare Revenue Coll	5,378	5,646	(269)	4,141	1,236
Sick Pay - Fare Revenue Collection	0	179	(179)	0	0
Vacation - Fare Revenue & Collection	1,757	2,229	(472)	1,194	563
Holiday Pay - Fare Revenue Collectio	1,054	1,070	(16)	1,194	(140)
Other Pay - Fare Revenue Collection	220	89	131	0	220
Tickets and Transfers	11,877	25,394	(13,516)	6,708	5,169
Farebox Parts & Repairs	16,503	12,500	4,003	16,522	(18)
Fare Processing	28,692	29,378	(686)	28,948	(256)
	<u>\$ 92,260</u>	<u>\$ 104,274</u>	<u>(\$ 12,014)</u>	<u>\$ 83,158</u>	<u>\$ 9,102</u>
PASSENGER FACILITIES	<u>\$ 648,822</u>	<u>\$ 716,696</u>	<u>(\$ 67,873)</u>	<u>\$ 623,645</u>	<u>\$ 25,178</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

GENERAL OVERHEAD

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
FINANCE					
WAGES					
Staff - Accounting	107,193	113,663	(6,470)	105,664	1,529
FRINGE BENEFITS					
FICA - Accounting	8,828	9,696	(868)	9,252	(425)
Pension - Accounting	10,530	12,675	(2,144)	11,959	(1,428)
Health Insurance - Accounting	21,598	28,620	(7,022)	21,219	379
Sick Pay - Accounting	2,668	771	1,897	183	2,485
Vacation - Accounting	3,873	8,067	(4,194)	7,921	(4,048)
Holiday Pay - Accounting	6,212	4,628	1,583	6,327	(115)
Other Pay - Accounting	1,310	386	924	852	457
Unemployment Insurance - Accountin	117	0	117	0	117
	<u>\$ 162,329</u>	<u>\$ 178,505</u>	<u>(\$ 16,176)</u>	<u>\$ 163,377</u>	<u>(\$ 1,048)</u>
PERSONNEL					
WAGES					
Staff - Personnel	25,687	24,337	1,350	12,543	13,143
FRINGE BENEFITS					
FICA - Personnel	2,244	2,229	16	1,105	1,140
Pension - Personnel	1,291	2,913	(1,622)	1,634	(343)
Health Insurance - Personnel	2,933	4,481	(1,547)	1,668	1,265
Sick Pay - Personnel	360	445	(85)	0	360
Vacation - Personnel	1,194	1,903	(709)	1,159	35
Holiday Pay - Personnel	1,568	2,670	(1,102)	738	830
Other Pay - Personnel	529	222	307	0	529
UTILITIES					
Telephone & Data Communication	31,007	33,504	(2,497)	32,273	(1,266)
Power, Water, and Trash	58,999	57,984	1,015	57,083	1,916
Two-Way Radios	10,816	8,600	2,216	7,716	3,100
	<u>\$ 136,629</u>	<u>\$ 139,288</u>	<u>(\$ 2,659)</u>	<u>\$ 115,919</u>	<u>\$ 20,710</u>
OPERATING FACILITIES					
WAGES					
Staff - Operations/Facilities	15,459	16,928	(1,469)	15,510	(51)
FRINGE BENEFITS					
FICA - Operating Facilities	1,408	1,419	(10)	1,410	(2)
Pension - Operating Facilities & Equip	1,841	1,854	(13)	1,830	12
Health Insurance - Operating Facilities	2,843	2,978	(135)	2,221	623
Sick Pay - Operating Facilities & Equip	562	141	422	1,181	(619)
Vacation - Operating Facilities & Equi	1,405	702	703	759	647
Holiday Pay - Operating Facilities & E	984	843	141	984	0
Other Pay - Operating Facilities & Equ	0	71	(71)	0	0
SERVICE VEHICLES					
Service Vehicle Parts & Repairs	7,740	10,000	(2,260)	5,730	2,010
Fuel - Services Vehicles	19,142	12,500	6,642	11,422	7,720
BUILDINGS & GROUNDS					

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

GENERAL OVERHEAD

For the Period Ending December 31, 2005

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Property Insurance (OF)	7,835	8,100	(265)	8,701	(866)
Contract Maint-OF	24,564	24,300	264	21,570	2,994
B&G Repairs & Supplies-(OF)	25,635	16,600	9,035	21,005	4,630
	<u>\$ 109,419</u>	<u>\$ 96,435</u>	<u>\$ 12,984</u>	<u>\$ 92,322</u>	<u>\$ 17,097</u>
DISTRICT ADMINISTRATION					
WAGES					
Staff - District Administration	156,950	151,143	5,808	127,062	29,888
FRINGE BENEFITS					
FICA - District Administration	11,440	13,158	(1,719)	8,705	2,735
Pension - District Administration	17,794	17,201	594	13,748	4,047
Health Insurance - District Administration	32,653	21,932	10,721	17,866	14,787
Health Insurance - Retiree & Cobra	20,716	22,613	(1,896)	18,944	1,773
Sick Pay - District Administration	2,009	1,305	704	972	1,038
Vacation - District Administration	13,371	12,381	989	6,499	6,871
Holiday Pay - District Administration	9,061	7,831	1,230	7,775	1,286
Other Pay - District Administration	1,237	653	584	1,081	156
ADMINISTRATIVE SERVICES					
Public Official Insurance	15,612	16,399	(787)	16,736	(1,124)
Legal Counsel	8,530	30,000	(21,470)	15,044	(6,514)
Pension Administration	3,360	7,250	(3,890)	4,015	(656)
Audit - Public Costs	36,001	40,000	(4,000)	36,500	(500)
Directors Fees	4,680	6,150	(1,470)	5,400	(720)
Office Machines Repair & Maintenance	18,088	36,062	(17,974)	6,021	12,067
Miscellaneous Services	34,023	11,898	22,125	66,986	(32,963)
MISCELLANEOUS EXPENSES					
Conferences, Meetings & Training	8,181	5,000	3,181	3,297	4,883
Bus Ad Revenue Program	2,296	8,500	(6,204)	2,668	(372)
Mandated Fees and Permits	24,494	18,500	5,994	18,798	5,696
Office & Computer Supplies	26,699	24,600	2,099	21,430	5,268
Dues & Subscriptions	13,422	14,403	(980)	12,312	1,110
Employee Relations	11,540	12,000	(460)	9,880	1,661
Miscellaneous Expenses	6,532	6,750	(218)	4,488	2,043
Environmental Cleanup Costs	3,367	0	3,367	0	3,367
	<u>\$ 482,055</u>	<u>\$ 485,727</u>	<u>(\$ 3,672)</u>	<u>\$ 426,228</u>	<u>\$ 55,828</u>
GENERAL OVERHEAD	<u>\$ 890,433</u>	<u>\$ 899,955</u>	<u>(\$ 9,523)</u>	<u>\$ 797,846</u>	<u>\$ 92,586</u>

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 1/27/06
Subject: Administrative Update

The maintenance department completed on-site formal training on the series 50 engines. The three mechanics unable to train during this time period (due to work load and vacation) will be sent to an offsite class. In addition, on February 21st and 22nd a class will be held on the Cummins engine. Four vehicles had turbo failures; maintenance is working closely with Cummins on this issue. The particulate traps are a constant source of remedial maintenance. The manufacturer has a resolution and will be providing a change out for MTD buses within the next few months. Issues with the range and longevity of NiCd batteries are under review by the maintenance department with the assistance of the technical consultant.

Staff and Dave Johannes (Certified Environmental Consultant) are working on the technical specifications and a "Remedial Action Plan" for the removal of an underground storage tank from the Overpass site along with the remediation of contaminated soil. Jerry Estrada and I met with Tom Rejzek, of the County of Santa Barbara's Protection Services Division to discuss this matter. Assuming MTD is able to submit a "Remedial Action Plan" prior to March 1st, County Fire should be able to respond by mid-April. At that point, MTD will release its RFP and award a contract in late June with work commencing soon thereafter.

Discussions continue with representatives of Traffic Solutions, COLT, SMAT, and County of SB regarding the possibility of a Memorandum of Understanding to administer and operate the Clean Air Express through coordination of these five agencies.

Finance staff will present a revised budget at the February 15th meeting.

MTD received a "Letter of Commitment" (in the amount of \$94,000) from the State Water Resources Control Board relating to the removal and cleanup of an underground storage tank found on the old SB Mill Lumber site.

MTD's remaining 5307 operating assistance from FY 04-05 of approximately \$900,000 has been delayed due to the need to process a federal amendment relating to another project on the same grant. SBCAG approved the amendment during their December meeting and Caltrans and FHWA are processing the paperwork. We anticipate the process will be completed, including an FTA amendment, by early March. At that time MTD should be able to drawdown the funds.

MTD's 5307 operating assistance for FY 05-06 should be available for drawdown around late February or early March. SBCAG has approved the required FTIP amendment.

The Development Team has been busy preparing a new driver bid, which is planned to become effective in March. The bid will be passed on to the Service Committee for review during the week of January 30th.

Additionally, the Marketing team will be doing an in-depth survey of the line 15X to get a better understanding of demand by time of day. The General Manager and the Manager of Transit Development met with City College staff as well as SBCC President John Romo to ascertain the current and future needs of the college. The conversation with Mr. Romo (and Joe Sullivan) included an option for a staff and faculty pass program.

The Marketing Team shot a new television ad on the 19th of January in the MTD yard. This ad will be shown at the January 31st Board meeting. The team has also been working on a new advertising campaign for the sides of all buses including the Valley Express. The campaign will educate the public generally on MTD including some impressive ridership numbers.

The team has also been assisting the Human Resource department by creating some recruitment ads that will air on City TV 18 and GATV 20. Also, recruiting ads will be placed on sides of (otherwise unsold space on) buses and a new ad has been placed on the www.SBMTD.gov landing page.

The January 19 meeting of the Santa Barbara County Association of Governments (SBCAG) Board again included a discussion of the "Measure A + B" proposal for a renewal of the countywide transportation sales tax currently known as "Measure D." The SBCAG Consultant discussed results of the polling conducted regarding the Measure A + B option. The Consultant reported that the polling suggests that Measure A, a renewal of the existing 1/2 cent sales tax, would likely pass, while Measure B, an additional 1/4 cent sales tax, would receive slightly less than the required 2/3 positive vote. However, the Consultant stated that with an acceptable expenditure plan, he believed that both Measure A and Measure B could pass. The Consultant further stated that the expenditure plan proposal presented to the SBCAG Board in December was not the Consultant's plan, and that the Consultant is preparing a recommended expenditure plan that will be based on the needs expressed by the public. The SBCAG Board unanimously voted to accept SBCAG staff's recommendation to proceed with the Measure A + B option for the November 2006 election, and to initiate a public input process to assist in development of the final expenditure plan and ballot language.

At the January 19 meeting of the City of Santa Barbara Harbor Commission, the Commissioners were asked to provide input to City Council regarding the

Enhanced Transit Subcommittee (ETS) priority recommendations for transit enhancements. One potential source of funding considered by the ETS for the transit enhancements was the replacement of Measure D funds currently used to support the Cabrillo Boulevard portion of the Downtown-Waterfront Shuttle with funding from the Waterfront Department. This, in turn, would free Measure D funds to be used to support the transit enhancements. Steve Maas and I attended the meeting to answer questions from the Commissioners. The Commissioners voted against recommending to City Council the use of Waterfront Department funds for the Downtown-Waterfront Shuttle.

The City of Santa Barbara Transportation and Circulation Committee (TCC) met Thursday evening, January 26, to discuss the Enhanced Transit Subcommittee (ETS) priority recommendations for transit enhancements. The TCC unanimously voted to forward their recommendation to Santa Barbara City Council supporting the recommendations of the ETS regarding enhanced transit for Priority 1 - Lines 1 & 2; Priority 2 - Lines 6 & 11; and Priority 3 - Line 3. Steve Maas and I will attend the meeting to answer questions from the Committee members.

A new driver class will begin on February 1st. Interviews are in process for a Transit Advisor (information at TC). An ad for Manager of Maintenance and Development staff (scheduler, analyst) will be running in two weeks in the Passenger Transport. The next driver applicant test will be held on Saturday, February 4th.

Due to a recent assault that occurred on the street near the Transit Center, Operations has increased management presence during the busiest hours. As always, we are in close contact with the SB Police Department regarding any problems. They have been very responsive.

Renewal quotes for staff health insurance renewal will be presented at the first board meeting in February. Liability insurance renews in April.

A "Shuttle Service Concept Plan" for distribution and collection of potential commuter rail passengers has been prepared by Transportation Management & Design, Inc., a sub-consultant to Parsons Brinkerhoff in the "101 In Motion" planning process. Staff of MTD and the Santa Barbara County Association of Governments (SBCAG) reviewed a previous draft of the Plan, and the final Plan reflects comments from the agencies. The Plan envisions a total of nine shuttle routes serving each train arrival and departure.

David Damiano and I met with consultants regarding the City of Santa Barbara General Plan update. Board member Dave Davis is on the committee for public outreach on this project.

MTD provided Sunday service on January 20th for Martin Luther King Day. Information on passenger ridership will be available at an upcoming meeting.

Gary Johns, Manager of Operations, and I are setting up a meeting with Bruce Carter, County of Santa Barbara, to renew discussions of emergency preparedness in the South County of Santa Barbara.